

## UC Davis Tahoe Science Center Student Tour/Field Trip Visitation Policy

Tours require a two week advanced reservation

**Student Groups** -- We also ask that you limit the number of students to 60 per field trip (although smaller groups are preferred).

**Chaperones** -- To ensure a positive learning experience for all visitors and a reasonably quiet work environment for faculty, staff and students, we require at least one adult chaperone assigned to each group of 15 students (4 chaperones needed for a full group of 60 students). Students should be accompanied by an attentive chaperone at all times. Required adult chaperones, including teachers, receive free admission.

**Donation** -- A donation of \$4 per student is requested. Checks should be made out to "UC Regents." Your donation will help us cover the cost of consumable materials and exhibit maintenance.

**Arrival** -- Please indicate your expected arrival time on the [Online Field Trip Request Form](#). Please notify us at (775) 881-7566 if you cannot make your assigned time. Upon arrival, please have students and chaperones assigned into groups of up to 15 students and meet in entrance lobby.

**Parking** -- Upon arrival, please drop students and chaperones off in designated drop-off circle. Please park in the parking lot located to the west of Country Club Drive near the TCES building or the parking lot behind the Sierra Nevada College campus. Large vehicles, such as school buses, that will not fit in two parking spots (by pulling through) will either need to have the driver remain with the bus for the duration or find another location (nearby church, school or Hyatt parking lots may be available upon request).

**Parking Permit** -- Excluding visitor parking spaces in the parking lot (5 visitor spaces in lot but availability is not guaranteed), parking permits are required during SNC regular school hours, August—May, Monday—Friday, 8 a.m.--5 p.m. Please print and use the attached Parking Permit and, if possible, utilize the marked UC Davis parking spaces.

**Tour Time-Table** -- Tour groups typically spend 3 – 4 hours at the Science Center. A standard tour consists of a short introduction (15 – 20 minutes) and four 30

to 50-minute rotations including our Education Center exhibits, 3D Theater, and two activities of your choice. We try to schedule your lunch break as close to your "normal" lunch time as possible (generally after two rotations have been completed). If time allows, a short reflection activity can be coordinated by teachers or staff.

**Lunch** -- Groups are welcome to bring sack lunches and use one of our inside rooms or outdoor picnic areas (weather permitting) for lunch. Please help us promote good environmental stewardship by ensuring all trash is picked up and placed in the appropriate recycling containers. Reservations for use of the Sierra Nevada College cafeteria must be made in advance by contacting SNC Dining Services at (775) 881-7452 or [azendner@sierranevada.edu](mailto:azendner@sierranevada.edu).

**Cancellations** -- To cancel a reservation, please notify us 48 hours in advance by contacting (775) 881-7562, (775) 881-7566, or [tercinfo@ucdavis.edu](mailto:tercinfo@ucdavis.edu).

**Disability** -- Our facility is wheelchair accessible and disabled parking is offered on-site. The video exhibits have captioning in both English and Spanish for the hearing impaired or English-language learners. Please communicate any special needs you may have.

**Weather** -- If you have an outside activity planned, please make sure students are dressed appropriately for weather conditions.

**School Closures** -- As a rule of thumb, if local schools (Incline Village/Washoe County and/or Sierra Nevada College) are closed due to hazardous weather conditions, our center will be closed as well. If you are concerned about driving conditions and feel you will not make your tour, please try to notify us as soon as possible. You can also contact the SNC Snowline phone at (775) 831-1314, x1.

**Contact** -- If you have questions regarding reservations or need to cancel a trip, please contact Heather Segale at [hmsegale@ucdavis.edu](mailto:hmsegale@ucdavis.edu) or (775) 881-7562.