

# Tahoe City TERC Malyj Manor Operating Guidelines

Update 1/19/2022

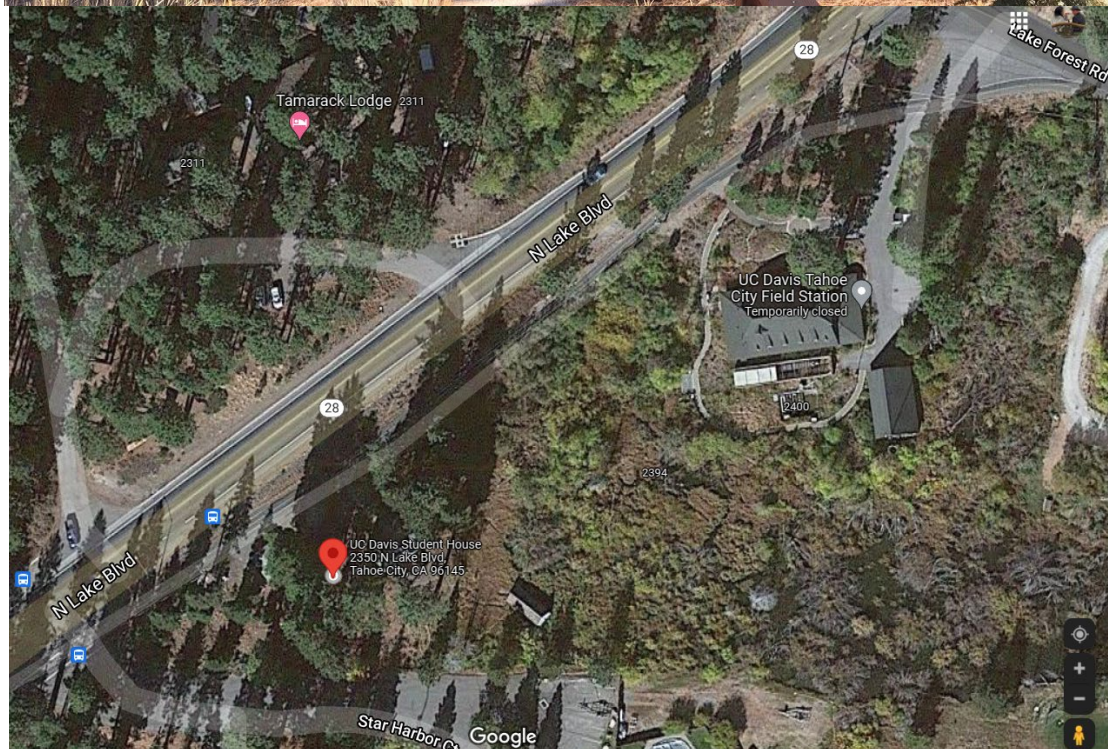
*In addition to all standard guidelines outlined at the bottom, to help limit the spread of COVID-19, the following enhanced health and safety measures are in effect:*

- 1) Increased sanitation in shared spaces (bathroom and kitchen). When using these areas please be sure to open window in the bathroom and kitchen to allow for maximum airflow. After each bathroom and kitchen use, please wipe down all surfaces with cleaning supplies provided. Failure to comply may result in disqualification from any future stays.*
- 2) Current maximum occupancy of one person in the house at all times.*
- 3) For non-affiliates, a negative COVID test taken within 72 hours prior to your arrival is required to stay. Please submit test results to Alison ([antoy@ucdavis.edu](mailto:antoy@ucdavis.edu)) and Carmen ([cbwoods@ucdavis.edu](mailto:cbwoods@ucdavis.edu))*
- 4) All users of any TERC facility (lab, field station, boats etc.) will be required to fill out the **Daily Symptom Survey (DSS)**: <https://campusready.ucdavis.edu/symptom-survey> and physically sign-in on the Entrance Contact Tracing Sheet (hanging on clipboard in the field station and on the entrance table on the third floor in Incline TCES) every day that you access UC Davis TERC buildings. This means you are required to submit a DSS every day you are staying in the Manor. Your DSS results should be forwarded onto [cbwoods@ucdavis.edu](mailto:cbwoods@ucdavis.edu) and [antoy@ucdavis.edu](mailto:antoy@ucdavis.edu) on a daily basis.*

**Location:**

2390 North Lake Blvd.,  
Tahoe City CA 96145

[Link to "UC Davis Student House" location](#)



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**Allowed Guests:**

In an effort to support collaborative research within the UC Davis community, this house is available to UC Davis staff, students, and TERC collaborators for a nightly fee. There are six beds available in this four-bedroom, one-bathroom house located in Tahoe City, CA.

- Personal guests are not allowed
- Pets are not allowed

**Nightly rates (per person):**

Internal UC Davis Recharge Rate is \$21.00/night

External Recharge Rate is \$28.00/night

**Codes and keys:**

Shed lock code is 14-36-14

Door lock box to house is 7832

Please be sure to always keep the key in the lock box after every use!

**Internet:**

- Bluehouse\_remote
- Password: ucdlakeforest

**Building maintenance:**

To report any issues please contact Carmen Bedke: [cbwoods@ucdavis.edu](mailto:cbwoods@ucdavis.edu); 530-754-8372 and Alison Toy: [antoy@ucdavis.edu](mailto:antoy@ucdavis.edu); 510-734-9919

Snow removal for the driveway is done by a local company, but during heavy snow fall, it is your responsibility to keep the walkways clear. Shovels are available in the shed.

**Mail:**

The U.S. Postal Service does not provide home delivery in Tahoe City. If you have anything sent via USPS it will be waiting at the Tahoe City Post Office for a limited amount of time. Please have your mail sent to either a PO Box or to the Tahoe Center for Environmental Sciences (291 Country Club Dr. Incline Village, NV 89451) please notify Zeb at the SNU mail room ([mailroom@sierranevada.edu](mailto:mailroom@sierranevada.edu)) at TCES so that he is aware of who you are and when to expect packages on your behalf.

**Hot water and Heat:**

The hot water heater is located in the back room of the house next to the washer and dryer. It is always left in vacation mode after all occupants exit. If you are the first person in the house, in order to have hot water, you will have to change the mode to medium-high.

Each room has its own thermostat that can be adjusted directly on the radiant wall heaters of each room. Please do not use the main thermostat in the living room.



**Cleaning:**

Please clean up after yourselves. Cleaning appliances and products (in kitchen) are supplied for your use. Please sweep, vacuum, wipe down counters, empty fridge, etc. throughout and especially at the end of your visit.

**Bedding & Towels:**

- Each bedroom has several sets of sheets and towels. Extras are available in the upstairs linen closet.
- You are welcome to bring and use your own sleeping bag, pillow, sheets, etc.
- It's fine to leave cleaned bedding in the dryer and let Alison know; DO NOT leave them in the washing machine.
- Before you leave, please put new folded sheets and towels on the bed and for the next person.

**Kitchen:**

- Tidy the kitchen daily.
- It is crucial that no crumbs are left out and that surfaces are wiped down after each use. Mice love that house, so keep it clean and the sonic repellants plugged in!
- Please wash and dry your dishes to make room for everyone using the space.
- Please set yourself up with a shelf(s) in the fridge for your food and label accordingly. Please avoid leaving perishable food behind.
- Dry the dish mat out every couple of days.
- In the pantry, try to keep food in plastic bins provided.

**Garbage and recycling:**

- A bear box for the garbage and recycling cans are installed beside the shed, it is important to make sure that the door is securely fastened every time to keep the bears out.
- Garbage pick-up is on Thursdays.
- Maximum 4 cans/week. Aim for <1 garbage can and 1 recycling can. All recycling needs to be in a blue bag <http://www.waste101.com/blue-bags/>
- Beer/liquor bottles need to be cleared ASAP as they will attract ants and rodents. Keep them in a blue bag in the shed by the path (away from the house when you are done until they get recycled). This is your responsibility so please do not leave empty containers behind.
- Blue bags and trash bags are in the kitchen.
- Everything must be in a bag. Do not toss loose items in garbage.

**Household Items (dish soap, cleaning products, etc.):**

- Please let Alison know if any items are needed.

**Locking:**

- Please put the key back right away and ensure both front and back doors are locked at all

times.

- Please make sure the personal room thermostat is left at 59° F and the water heater in vacation mode.

**Guests/Pets:**

- No personal guests or pets are allowed.
- No exceptions.

**Outdoor space:**

- It is our responsibility to maintain this space and abide by fire prevention guidelines.
- During the spring, summer and fall, fire is a constant threat. Please do your part to reduce the threat. Raking a bag or two of pine needles and cones and placing them in green bags helps a lot.

**Parking:**

- A maximum of 3 cars will fit in the driveway. Extra cars will need to park at the UC Davis Tahoe City Field Station (aka "Hatchery"). Please make sure that the access to the bear box is clear.

**Winter Conditions:**

- The Manor has snow removal service but there is never any set time for when snow removal happens.
- As the house is on the main road, the county snowplow may leave a large snow berm blocking the driveway, you may not be able to exit unless this berm is removed, do not rely on snow removal to take care of this, especially if they have already come to the house.
- Snow removal service only applies to the driveway. You must stay on top of shoveling, clearing a walkway, clearing your car, continuously. If your cars are in the driveway for multiple days during a snow period, the snow removal service cannot clear the driveway.

**Noise management:**

Quiet hours are between 10 pm and 6 am on weekdays (Sunday night to Thursday night) between 11 pm and 6 am on weekends (Friday/Saturday).

This is a shared space so please be courteous to your roommates and neighbors.

**Follow-up**

Please email Alison and Carmen to report any items that were accidentally damaged during your stay or if there were any concerns upon arrival.

**Please sign below if you have read and agreed to the above guidelines before your stay. Save as a PDF**

**and email to [cbwoods@ucdavis.edu](mailto:cbwoods@ucdavis.edu)**

Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_